

Snowbasin Sports Education Foundation

The Snowbasin Sports Education Foundation (SSEF) is a non-profit organization that offers winter sports programming for athletes ages five to eighteen. Programming includes development and competitive alpine ski racing, freeride (ski and snowboard) and ski mountaineering. The alpine ski racing programs follow the US Ski & Snowboard pipeline for athlete development. Athletes compete in US Ski & Snowboard events through national, regional, and divisional race developmental series. The freeride program follows the IFSA (International Freeskiers Association) development pipeline and participates in IFSA sanctioned events.

Mission

We strive to create an environment and pathways for the youth of Utah to be able to reach their individual potential as athletes, students, and contributing members of the greater community through winter sports participation.

OUR CORE VALUES

- **Commitment:** Commitment is how our athletes define their goals and reach to improve themselves. Commitment defines a level of excellence in all aspects of an athlete's life – on the hill, off the hill, in pre-season training, school and in their personal relationships.
- **Teamwork:** Teamwork is at the root of who we are and what we strive to be. Taking care of yourself. Taking care of your teammates. Seeking to understand, contribute, support, and push one another to be the best version of themselves is how we become a **team**.
- **Citizenship:** Citizenship means being a person of character and integrity that contributes to our community making the whole greater than the sum of its parts.
- **Discipline:** In order to achieve their goals, athletes must be disciplined – intentional with their time, actions and goals.

Executive Director Position Description

SSEF is seeking an experienced, dynamic Executive Director to lead our organization in its mission to promote and support junior skiing and snowboarding. The ideal candidate will be a strong leader, strategic thinker, and creative problem solver with a passion for youth winter sports and a commitment to excellence.

The Executive Director will be responsible for overseeing the daily operations of the SSEF and its programs, including fundraising, marketing, and communications. The Executive Director will serve as the public face of the Foundation and will be expected to represent the Foundation's values and mission in the community. The Executive Director will report directly to the SSEF Board of Directors and will be responsible for developing and implementing short and long-term strategies for the organization.

The successful candidate will be a visionary leader with a proven track record of success in fundraising and organizational development. They will be able to think strategically, develop innovative solutions and build meaningful relationships with a wide variety of stakeholders. The Executive Director will be an exemplary leader and role model to the team and will demonstrate a commitment to fostering a culture of

high performance, collaboration, and accountability. The successful candidate will have excellent communication and interpersonal skills, and a demonstrated ability to lead staff and volunteers effectively in a fast-paced environment. **This is a full-time position based in Ogden, Utah with a competitive salary and benefits package.** A Bachelor's degree in business or a related field is required, and a Master's degree is preferred. The position requires at least eight years of experience in a leadership role, preferably in the non-profit sector.

Essential duties and responsibilities:

Leadership

- Work directly with the SSEF Board to set policy.
- Interact with U.S. Ski & Snowboard, Intermountain Division (IMD), and IFSA to ensure SSEF meets all rules and requirements of participating programs. Lead our efforts in the Club Excellence Program.
- Manage the interface with Snowbasin Ski Resort on all aspects of the program including facilities, hill space, safety, and any issues arising from the team's use of the mountain.
- Work with the Board of Directors and staff to develop and convey SSEF's mission, culture, and core values on an ongoing and persistent basis.
- Foster clear communications, facilitating appropriate roles and relations – especially with Snowbasin Resort and enabling a fully professional and valuable community resource; Ensuring positive exposure in all local media and social media platforms.

Programmatic Operations

- Communicate the team training philosophy and goals. Ensure consistency of all age group programs regarding age group appropriate goal setting, development plans, and athlete feedback. Ensure a consistent theme and skills progression throughout the age groups.
- Develop and manage SSEF staffing plans, both on the programmatic side and the administrative side.
- Hire, support, and manage the coaching positions for Development, Alpine, Freeride, SkiMo programs (~300+ athletes, 50-75 coaches including 5-10 lead coaches/program directors). Set and manage certification standards for the coaching staff.
- Through the program leads, manage all aspects of competitions including communications, travel, coach coverage, and appropriateness of specific athlete participation.
- Arrange for and require on-going coaching education and certifications for program coaches.
- Ensure SafeSport policies are implemented and adhered to across the club.
- Ensure the team has appropriate equipment (gates, radios, timing, etc.); Manage team resources including vehicles and trailers.

Sport/Race

- Develop and direct the scheduling of races at the mountain – with race schedule agreed by the Board. Serve as lead executive for the races.
 - Work closely with the Program Administrator for the organization and production of all racing events.
 - Arranging for and requiring on-going coaches' education and certifications for club coaches.
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- Achieve and maintain a Gold Level Certification within U.S. Ski & Snowboard
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Financial

- Maintain an accurate set of financial records of the organization's operations, for developing an annual budget to be approved by Board of Directors, and longer-term budgets as needed for planning and developing fiscal controls and policies that will ensure SSEF's ethical, legal and solvent financial practices, and for monitoring the on-going financial position.
- Develop and execute a comprehensive annual and long-term fundraising plan that will generate contributed income from a broad base of supporters.
- Build and nurture significant partnerships and community relationships.
- Collaborate with the SSEF Board of Directors Development Committee on fundraising and events as needed.

This is an excellent opportunity to lead a dynamic winter sports organization that is making a positive impact on the lives of young athletes. If you have the experience and the drive to make a difference, we invite you to apply. Qualified candidates should submit a cover letter and resume to careers@snowbasinskiteam.org